

## Minutes of UKCoRR Committee Telecon 17<sup>th</sup> December 2012

**Present:** Yvonne Budden, Katie Evans, Nick Shepperd, Dominic Tate, Paul Stainthorp

**Apologies:**

### 1. Notes of previous meeting

The minutes were approved. Outstanding actions:

**Action:** YB to blog about Society of Biology open access week event **ONGOING**

**Action:** KE will e-mail all members to check on currency and if they are still working in a repository. The membership list will be revised. **ONGOING**

**Action:** PS will draft a flyer about UKCoRR and circulate to the committee. **ONGOING**

**Action:** PS will produce a draft article for UKeIG. **ONGOING**

**Action:** DT to send out the advocacy letter in January. **ONGOING(?)**

**Action:** KE to draft an email the list inviting expressions of interest for any of the committee posts. **COMPLETE**

**Action:** NS will try to make all committee members list owners for UKCoRR-Discussion JISCMail list, or ask DT to do so. **COMPLETE**

### 2. Committee membership

No definite offers of service for the post of external liaison officer have been received yet. No-one has expressed interest in other committee posts. **Action:** DT to send email about the external liaison post round the discussion list this week; KE to send email reminder in Jan with new deadline and confirming re-appointment of other committee members.

DT suggests reviewing the UKCoRR charter in the new year. **Action:** All committee members to read the charter before next meeting, ready to discuss at next meeting

### 3. Committee member reports

- YB has attended [Repository and Curation Shared Infrastructure \(JISCrCSI\) Oversight Group](#) meeting.
- YB has attended Ethos board meeting and will attend strategy meeting in January.
- NS and YB report that the response rate to UKRepNet and RSP surveys has been quite low, we wonder if this is because repository workers are very busy at the moment.
- Pablo from UKRepNet has written blog post on the RSP webinar about effects of Finch report, which has been circulated around the committee.
- KE is working through membership audit responses.
- NS attended Jorum steering group and will be doing an RSP webinar on Jorum in January.
- DT attended DRF conference in Toyko and has blogged about this, DT will continue to liaise with DRF until a new external liaison officer is appointed.

### 4. Grading and progression

We have had an enquiry from a member about job gradings and progression, noting that many repository workers are taking on more and more responsibilities but this is not necessarily reflected in job grades/progression. Mary Robinson from SHERPA wrote a paper on this several years ago; there is also a JISC recruitment toolkit - DT will circulate these to the committee. CILIP also produce job profiles and salary guides for different areas of librarianship. ARMA have a Professional Development Framework for Research Managers and Administrators.

## **5. Next Meeting**

Next telecon 10am Tues 22<sup>nd</sup> Jan