

UKCoRR Committee Telecon 16th July 2012

Minutes

Present: Gareth Johnson, Paul Stainthorp, Jackie Wickham, Nick Shepperd.

Apologies: Dominic Tate

1. Notes of previous meeting

The minutes were approved. Outstanding actions:

Action: DT to send out the advocacy letter in January. **ONGOING.**

Action: DT to liaise with CAIRSS on drawing up an agreement. **COMPLETE**

Action: JW will e-mail all members to check on currency and if they are still working on the repository. The membership list will be revised. This will be passed on to new secretary with the aim of carrying this out in August. **ONGOING**

Action: PS will draft a flyer about UKCoRR and circulate to the committee. **ONGOING**

Action: GJ will write an introductory sentence for the sections on the Activities page.

COMPLETE

Action: PS will produce a draft article for UKeIG and send to GJ. **ONGOING**

Action: GJ will pass on videos of UKCoRR members meeting to new Chair for uploading.

ONGOING

Action: DT e-mail the list asking for suggestions for external speakers and volunteers for lightning talks at the members meeting on 9th November. **ONGOING**

Action: GJ will circulate the membership survey. **COMPLETE**

Actions from 12th June:

Action: GJ will notify the list of committee vacancies (chair and secretary) and call for nominations. **COMPLETE**

Action: GJ will circulate the existing survey to the Committee for comment. **COMPLETE**

Action: GJ will send out the survey to members. **COMPLETE**

Action: All to send comments/suggestions for improvement to the website PS. **COMPLETE**

Action: NS will blog about CORE. **COMPLETE**

Action: DT to notify members of the date of the next meeting 9th November. **ONGOING**

Action: DT will contact the organisers for clarification on the date and time of the Pecha Kucha sessions at OR2012. **COMPLETE**

2. Committee Business:

Chair

- GJ reported that the two posts had been filled as follows: Chair – Yvonne Budden (no election. The election for secretary was close run: Katie Evans received the most votes 20 (35.7%). The other two candidates were Stephen Grace 19 (33.9%) and Steph Taylor 17 (30.4%).
- Dates for take over are: Secretary 27th July and Chair 1st August. JW and GJ will hand over to incoming officers.
- GJ will compose an outgoing message to members which will include something about the positive relationship with RSP and how much UKCoRR values the RSP.
- The membership survey is out at the moment – The new Chair will do the analysis.
- The Chair was formally thanked for his proactive leadership of UKCoRR.

Secretary

- JW reported that there were currently 269 members. The monthly report for May and June has been posted to the website.
- The Secretary was formally thanked for her work on UKCoRR over the last year.

Web and Publicity

- PS will add Google Analytics tracking to the website.
- No new updates – it was noted that the link from the blog goes to the home page.
Action: PS to investigate the link from the blog heading.

Technical Officer

- NS will focus on IR statistics, COUNTER compliance and IRUS in the next period.

External Liaison

- JW reported on a meeting with DT and Natasha Simons of Griffith and CAIRSS. It was agreed to have an informal UKCoRR/RSP/CAIRSS agreement. The possibility of joint webinars was discussed – it would be possible to use the RSP Adobe Connect licence. An 8am schedule would mean that reps from both countries could attend.

3. Events, publicity and advocacy activities

- It was agreed that OR2012 went very well with good representation from UKCoRR members. PS was commended on his Pecha Kucha.
- Next members meeting 9th November at Teeside University.
Action: DT to update committee on latest developments including notification of the date to the list and request for ideas for speakers and volunteers for lightning talks.

5. Date of next meeting

GJ will liaise with YB re organising a date for the new committee.